

MINUTES: NOVEMBER 21, 2007

KARMA CO-OPERATIVE BOARD OF DIRECTORS

Minutes of the meeting held on Wednesday, November 21, 2007, 7:00 pm – 9:30 pm
In the home of Charles Danzker

Directors present: Donald Altman, Rachel Birenbaum, Deborah Cherry, Charles Danzker, Orla Hegarty, Margaret Knittl, Harry Koster, Ahdri Mandiela

Regrets: none

Absent: none

Members present: James Wilkinson, Rolf Struthers

Minutes recorded by: Rachel Birenbaum

1. Call to order

- Meeting was called to order at 7:05 pm

2. Motion to accept the agenda

- Donald moved to accept the agenda
- Harry seconded
- Motion passed

3. Introductions

- Margaret introduced Justin to members of the board

4. Declaration of any conflicts of interest

- None declared

5. Motion to accept minutes of the Oct. 11, 2007 board meeting

- Charles moved to accept the minutes of October 11, 2007 board meeting
- Deborah seconded
- Motion passed

6. Past President's final report

- Advised us to contact Celia Chandler, Karma's solicitor, and Richard Mucha at the City's business licensing office
- Reported that Justin will look after acquiring new computer
- Advised that the board should appoint a sub-committee for the POS system

- Donald moved to receive Rolf's report
- Harry seconded
- Motion passed

7. Final Report of Interim Manager

- The computer:
 - Justin has portable hard drive
 - Orla raised discussion about whether the computer will be suitable should Karma implement a POS system
- The tree:
 - Reported on tree removal and cost

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- Justin's transition, and other GM issues:
 - Reported that it has been easy
 - Reported that some staff evaluations are overdue by 4 mos, and some staff are anxious about it; may result in retroactive pay where applicable
- The shed:
 - Options for the shed were discussed, including shelving at \$700-1100
 - Michael suggested not to have shelving, to think about it some more
- Membership:
 - New members disappearing
- Donald inquired about Friday closure for inventory

- Donald moved to receive Michael's report
- Charles seconded
- Motion passed

8. Appointment of Executive, of members of the Supervision and Support Committee, of delegates to the Committee of Committees Caucus

- Held in-camera

9. Set date and location for the December and January Board Meeting

- Monday, December 3, 7:00 – 9:30 pm to be held at Annex Arts Centre, pending availability
- Monday, January 7, 2008, 7:00 – 9:30 pm, location TBD

10. Initiate the securing of a Provincial licence for the store, and if necessary, a City licence

- Deborah will mentor Rachel on the process
- Harry will make any physical trips downtown that are necessary to secure the licenses

11. Reconsider the matter of polling members re their support of the renovation plan presented to the AGM

- Motion proposed by Charles: BIRT In light of the strong approval of the Tafler Rylett design for the new layout of the store expressed by members at the Annual General Meeting, the Board rescinds the decision taken on October 11 to conduct an advisory poll seeking members' advice [on the renovation plans], including at a later time.

12. Strategize on filling the two vacant Board seats

- Margaret sent blurb to Chronicle
- A notice is posted in the store
- Members of the board were encouraged to conduct individual solicitations

13. Other business

- Charles moved to begin building construction in the summer of 2008
- Donald seconded
- Motion passed
- Orla verified labour hours for board members: 4 hours per month
- Additional items held in-camera

14. Adjournment

- Meeting was adjourned at 9:45 pm

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Action items/next steps:

- Rolf to give Justin's contract to the future president
- Rachel to initiate provincial license
- Karma will purchase new computer tower at \$350-400 as per GM's spending authority
- Justin must see that his staff clear out the sheds and then reconsider the work Yuill offered to do on them.
- Charles to ask James at the Nov. 22 meeting of the Building Committee to assess the shed roof, and tell Charles his view of what needs to be done
- Charles to ask Michael and Justin whether they know of a member who could fill the note taker office
- Margaret will travel to Guelph to clear up the question of how we use the grants given nearly 3 years ago
- Margaret to book venue for 2 upcoming meetings
- Deborah will mentor Rachel on the role of secretary

Future agenda items created:

- Board to discuss marketing, recruitment and retention at next meeting
- Supervision Committee: deferred till next meeting
- Year plan for the board
- Determine process for deciding whether to implement a POS system